

September 14, 2006

## Community Parking District (CPD): Frequently Asked Questions

### **What is a CPD?**

A Community Parking District (CPD) is a restricted parking district, petitioned for by the community. The parking prohibitions include boats, trailers, motor homes, and other devices. The restrictions are for 24 hours a day, 7 days a week. CPDs are administered in accordance with the Code of the County of Fairfax, Section 82-5B and Appendix M.

### **What does a CPD restrict?**

A CPD restricts watercraft, boat trailers, motor homes, camping trailers, or any other trailer or semi-trailer, regardless of whether such trailer or semi-trailer is attached to another vehicle; any vehicle with three or more axles; any vehicle that has a gross vehicle weight rating of 12,000 or more pounds except school buses used on a current and regular basis to transport students; any vehicle designed to transport 16 or more passengers including the driver, except school buses used on a current and regular basis to transport students; and any vehicle of any size that is being used in the transportation of hazardous materials as defined in Virginia Code § 46.2-341.4. These restrictions only apply to the designated public roadways. Vehicles on privately-owned driveways are not covered by the CPD restrictions.

### **What are the steps to have a CPD established?**

To establish a CPD, the first step is a formal request to the appropriate Board of Supervisors member outlining the parking problems in the neighborhood. This is usually a letter from the homeowners association or a group of residents in the area. The Supervisor forwards the request to the Fairfax County Department of Transportation (FCDOT). FCDOT analyzes the area to determine the petition area and creates the official petition map and petition sheets. The official petition map and petition sheets are returned to the Supervisor's office for distribution to the community for the community to canvass for signatures. The community must then obtain at least 60% support within the community (community support) and more than 50% support along each block (block support) for the establishment of the CPD. FCDOT confirms community support and block support. A fee of \$10 per petitioning address/parcel signature is collected. Once the fees are collected, a public hearing is held to officially establish the district. After the district is established by the Board of Supervisors, signs are generally installed within three months of the public hearing.

### **Summary**

Formal request is made to Supervisor.

Official petition map and petitions sheets are created by FCDOT.

Community canvasses for support.

FCDOT confirms **at least** 60% community support, **more than** 50% block support and fee (\$10 per petition address).

Public Hearing is held to establish district.

District is established and signs are installed.

**How many signs are installed? Can just one sign be placed at each entrance to the community?**

During a public hearing on Monday, December 5, 2005 the Board of Supervisors took action to reduce the number of signs required to delineate the CPD parking prohibition. This action allows for the placement of signs at the entrances to the district.

**What is the minimum CPD petition size?**

An official petition map is created by FCDOT. By Code, the minimum size of a district is 5 block faces or 2000 linear feet as measured by the centerline of the streets defining the restriction along the streets. Residents with a direct interest (address that are within 100 feet of the roadway) are included. For details, contact FCDOT.

**Are there any exceptions to the parking restrictions?**

Community Parking District restrictions do not apply to the following:

1. Restricted vehicles that are temporarily parked on a public street within any such District for use by federal, state, or local public agencies to provide services.
2. Any commercial vehicle when discharging passengers or when temporarily parked pursuant to the performance of work or service at a particular location.
3. Utility generators located on trailers and being used to power network facilities during a loss of commercial power.
4. Restricted vehicles temporarily parked on a public street within any such District for a maximum of 48 hours for the purpose of loading, unloading, or preparing for a trip.

**We have a homeowners' association (HOA) in our community. Can they apply for the restriction instead of circulating a petition?**

No, to insure that the desires of the community are being gauged properly, a petition canvass is most appropriate.

**Having an HOA assist in the establishment of a CPD is often very helpful. There are many things that an HOA may choose to do to help the community establish a CPD:**

1. Composing a formal request to the Supervisor's office
2. Educating the community about the proposed restrictions by newsletter or in community meetings
3. Providing canvassers to circulate the petitions, possibly identifying "block captains" responsible for getting signatures from the block on which they live
4. Paying the fee for the establishment of the CPD.